

COMMISSION MEETING MINUTES  
September 16, 2014

The Board of Davis County Commissioners met in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah on September 16, 2014 at 10:00 am. Members present were: Commissioner Louenda H. Downs - Chair, Commissioner P. Bret Millburn, Commissioner John Petroff, Jr., Clerk/Auditor Chief Deputy Audit/Finance Curtis Koch, Chief Deputy Civil County Attorney Neal Geddes, and Deputy Clerk/Auditor Janet Hanson.

Charlene Lamph, Davis County Risk Management Specialist, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

South Davis  
Emergency  
Preparedness  
Fair

Sgt. Ellis Bruch, Davis County Sheriff's Office Emergency Coordinator, announced there will be a South Davis Emergency Preparedness Fair being held at Woods Cross High School this coming Saturday, September 20<sup>th</sup> from 10:00 – 2:00 pm. It is one of the biggest emergency preparedness fairs in the State.

It was also mentioned in October several Davis County employees will be attending emergency preparedness training offered by FEMA.

Agreement  
#2014-306 for  
a donation of  
an AED from  
LDS Clearfield  
Stake.

Charlene Lamph, Davis County Risk Management Specialist, presented agreement #2014-306 with the LDS Clearfield Stake for them to donate an AED to Davis County. An Eagle Scout purchased this as his approved Eagle Scout project. LDS church policy states the church cannot accept AEDs in their buildings due to activities which allow the possibility of unsupervised youth in the building. Upon acceptance, the AED will be placed at the Clearfield Library where the Eagle Scout frequents. Charlene has verified the AED is in functioning order. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner  
Millburn  
honored by  
UAC

Commissioner Downs announced Commissioner Millburn was honored at an event this past weekend. It was a gathering of leaders from all over the state; legislators, county leaders, and mayors which the Commissioners were invited to. The Utah Association of Counties (UAC) honored Commissioner Millburn for his tremendous work and involvement with our cities, counties, and legislature. His example put forth, not only for Davis County but for the State of Utah. He is currently serving as USACCC Chair and chair of the Wasatch Front Regional Council. He is involved with many boards that require him to make hard decisions and take a firm stand. We are honored that he is one of our Davis County Commissioners.

Commissioner Millburn appreciated the kind words. He said it came as a surprise that evening and it was nice to be recognized. As he stated that evening, "We're all in it together and work collectively as a team. It is not just any one person's effort."

Steve Gray  
appointed to  
the Davis  
County Career  
Service  
Council

Mel Miles, Davis County Personnel Director, nominated Steve Gray to fill the unexpired term of Cleve Dibble in the Davis County Career Service Council. Mr. Dibble has resigned for health reasons. Mr. Gray has a law enforcement background with the Bountiful City Police Department. The term will be through June 30, 2016. Commissioner Millburn made a motion to approve the appointment. Commissioner Petroff seconded the motion. All voted aye. The Commissioners extended their appreciation for Mr. Dibble's service.

Agreement  
#2014-307 with  
URS/PEHP

Mel Miles presented agreement #2014-307 with the Utah Retirement Systems Public Employees' Health Program (PEHP). The agreement is in regard to the terms, conditions and eligibility requirements. There is no contract amount. Period of contract is July 1, 2014 through June 30, 2015. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on

file in the office of the Davis County Clerk/Auditor’s Office

No CDBG  
Public Hearing

Commissioner Downs apologized to audience members who were in attendance for the CDBG public hearing which had been noticed in the newspaper for this meeting, but was not arranged for on the meeting agenda. It is anticipated the public hearing will be held during next week’s meeting.

Donation  
#2014-308 to  
Miss Davis  
County  
Scholarship  
Pageant

Gwen Peterson, Miss Davis County Pageant Committee Member, presented a request for donation #2014-308 in the amount of \$5,000.00 to the Miss Davis County Scholarship Pageant to be held February 28, 2015 at Bountiful High School’s auditorium. The request would cover the fee for Miss Davis County to compete at the Miss Utah Pageant (three Miss Davis Counties have been crowned Miss Utah); the scholarship funds for Miss Davis County and first and second attendants, and the cost of the venue. Neka Roundy, Davis County Community & Economic Development Specialist, indicated funding for this purpose was budgeted in the department’s budget. It has been stipulated the funds could only be utilized for the purposes previously listed. Any other funds required are raised by the Committee and the contestants. The Miss Davis County royalty performs a service by participating in County events. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor. Neka disseminated a press release: “Miss Davis County Scholarship Pageant Sets Date” to the Commissioners and made it available to the audience.

Agreement  
#2014-309  
Hampton Inn as  
a sponsor

Brooks Burr, Davis County Fair Coordinator, presented agreement #2014-309 with Hampton Inn of Farmington as a Fair and Legacy Events Center sponsor in the amount of \$1,100.00. Contract period is September 2014 through September 2015. They also will provide some free hotel nights for use during the Fair. Hampton Inn has realized events held at the Legacy Events Center benefits them. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Application  
#2014-310 UT  
Dept of  
Alcoholic  
Beverage  
Control for a  
2015 liquor  
license

Dave Hansen, Davis County Legacy Events Center Director, presented application #2014-310 with the State of Utah, Dept of Alcoholic Beverage Control for a 2015 liquor license. He indicated it is useful and a draw for national events to utilize their facility. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor. Dave and the commissioners talked about the recent dog shows which were held at the Legacy Events Center. There were a number of participants from out-of-state and the country. There is a large tourism impact from these events.

Agreement  
#2014-311 Ut  
Dept Health,  
FY15 EMS  
Grant

Sheriff Todd Richardson, Davis County Sheriff, presented the following:  
Agreement #2014-311 with the Utah Dept of Health, Emergency Medical Services for the FY 2015 EMS grant in the amount of \$4,374.00. It is an annual grant based on population. Contract period is July 1, 2014 through June 30, 2015. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2014-312  
Integrated  
Power System  
for UPS at  
Sheriff’s Office

Agreement #2014-312 with Integrated Power Systems for an Eaton 9155 Uninterruptible Power System (UPS). It will provide coverage for dispatch and other administrative offices. The payable amount is \$10,617.37. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor’s Office.

Agreement  
#2014-313  
Marshall  
Industries – AV  
system for  
Kaysville  
Branch Library

Mark Langston, Davis County Information Systems Director, presented the following:  
Agreement #2014-313 with Marshall Industries, Inc. for an audio visual (AV) system for the Kaysville Branch Library Auditorium. The system includes: projector, motorized projection screen with wall controller, 12 ceiling speakers, 2 surface mount speakers, floor box with mic inputs and additional mic input

plate, as well as a small equipment rack. It is a payable in the amount of \$25,156.81. The contract will terminate at the completion of all work/services set forth in this contract. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2014-314 Arrow3 for online Avaya (telephone systems) training

Agreement #2014-314 with Arrow3 for a subscription to access online Avaya training files. This training is for personnel providing telephone system support. The payable amount is \$995.00. Contract period is one year (Sept. 16, 2014 through Sept. 16, 2015). Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2014-315 UT Dept of Health to work with hospitals & long-term facilities re: outbreak infections

Lewis Garrett, Davis County Director of Health, presented the following:  
Agreement #2014-315 with Utah Dept. of Health which allows the Health Department to work with Utah’s hospitals, long-term care facilities and other healthcare settings to be responsible for responding to local and multi-jurisdictional outbreaks of healthcare associated infections. The receivable amount is \$8,285.00. Contract period is August 1, 2014 through July 31, 2015. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2014-161A UT Dept of Health Cluster 6 funding – add Env Health & Indoor Clean Air

Amendment #2014-161A with the Utah Dept. of Health for Cluster 6 funding to include Local Health Dept. Environmental Services and Utah Indoor Clean Air Program. It is a receivable amount of \$14,365.00. Contract period is July 1, 2014 through June 30, 2015. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Memo of Agreement #2014-316 UT Dept of Health defining responsibilities for lab service

Memo of Agreement #2014-316 with Utah Dept. of Health defining the responsibilities between the Utah Public Health Laboratory and the Health Department for the provision of epidemiological and laboratory service. This agreement will help meet the accreditation requirements being sought by the Health Department. No contract amount. Contract period is August 1, 2014 through July 31, 2019. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2014-317 UT Dept of Health for Maternal & Child Health and Prenatal-5 activities

Agreement #2014-317 with Utah Dept. of Health funding the Maternal and Child Health Block Grant and Prenatal-to-Five Home Visitation Activities. Contract is a receivable amount of \$84,766.00. Contract period is October 1, 2014 through September 30, 2015. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2014-318 Harmons - food handler training

Agreement #2014-318 with Harmons Grocery Store as a Utah State approved vendor of services for an acceptable and valid means of food handler training as outlined in the Utah Administrative Code. Contract is a receivable amount of \$15.00 per successful trainee. Period of contract is from date of signage until terminated. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2014-319 Utah Legal Services for senior citizens

Agreement #2014-319 with Utah Legal Services to provide legal education presentations and direct legal assistance to senior citizen residents consistent with the requirement of the Older Americans Act. It is a payable amount of \$5,099.00. Contract period is July 1 2014 through June 30, 2015. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Memo of agreement #2014-320 HAFB for flu vaccinations

Memo of agreement #2014-320 with Hill Air Force Base, 75<sup>th</sup> Aerospace Medicine Squadron to provide on-site satellite flu clinics for active duty members and civilian workers. The Health Dept. will offer insurance-billed flu vaccinations, also non-insurance-billed flu vaccinations at a cost of \$30.00 for a quadrivalent flu shot, \$30.00 for quadrivalent flu mist and \$42 for the high dose flu vaccine for seniors age 65 years and older. Federal civilian employees are solely responsible for payment of the vaccines. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Millburn made a motion to move to meet as Board of Equalization. Commissioner Petroff seconded the motion. All voted aye.

Property Tax Register approved

Dale Peterson, Davis County Tax Administration Director, requested to replace one of the supporting documents in the Property Tax Register. An appellant had provided evidence for 3 properties and has been removed from the “dismiss” list. Neal Geddes, Chief Deputy Civil County Attorney, indicated it would be okay to replace the document. The Property Tax Register reflected 95 corrections, 144 property tax appeals for approval and 11 to dismiss/deny. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. Dale indicated the deadline to submit property tax appeals was yesterday, Monday, September 15<sup>th</sup>. They will still be accepting mail that was postmarked with that date.

Commissioner Millburn made a motion to reconvene Commission Meeting. Commissioner Petroff seconded the motion. All voted aye.

Check registers approved

Check registers as prepared by the Davis County Clerk/Auditor’s Office were approved by a motion by Commissioner Millburn. Commissioner Petroff seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Comments

Commission comments:

Neal Geddes, Chief Deputy Civil County Attorney, expressed appreciation to Cleve Dibble, retiring Career Service Council (CSC) member, having served over the past several years. He is a wonderful individual. He is fighting some tough battles with his health. He has been involved in a number of difficult CSC hearings. Neal wishes Mr. Dibble and his family the very best.

No public comments.

Adjourned

Clerk/Auditor

Chair